

# ***Review of EHS and EHS-CCP Program Monitoring***



# ***EARLY HEAD START***



## City of San Antonio Head Start Program

### Monitoring Report – January 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

<b>Monitoring Projects:</b>	<b>January 2022</b>
Mid-Year Health and Safety Screening visit	
<b><u>Disability Child File Review and Site Visits</u></b>	
Pending Completion	
<b>Non-Compliances –</b>	
There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
<b>Areas of Concern</b> (Individual incident(s) that fail to meet performance standard or policy):	
<b><u>Unannounced Safe Environment</u></b>	
<ul style="list-style-type: none"> <li>○ Fire Inspection was expired</li> <li>○ Classroom roster not current</li> <li>○ Bleach bottle not locked in cabinet</li> <li>○ Diaper procedure not followed</li> </ul>	
<b><u>Disability Child File Review</u></b>	
<ul style="list-style-type: none"> <li>○ There were 3 child files reviewed with noted findings.</li> <li>○ Site visit is pending completion of the Teacher interview process.</li> </ul>	
<b>Follow-up Activities:</b>	
<p>EHS child care director provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.</p> <p>December 2021, follow up correction verification completed, and monitoring projects are now closed.</p>	
<b>For more detailed information:</b>	
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***EARLY HEAD START  
CHILD CARE PARTNERSHIP  
(EHS-CCP)***



## City of San Antonio Head Start Program

### Monitoring Report – January 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

#### **Monitoring Projects:**

**January 2022**

##### **Mid-Year Health and Safety Screening Visit**

- Blessed Sacrament Academy
- Ella Austin Child Care Center
- Healy Murphy Child Development Center
- Inman Christian Child Care Center
- Seton Home Child Care Center
- YWCA Olga Madrid Child Care Center

##### **Disability Child File Review and Site Visits**

Pending Completion

##### **Non-Compliances –**

A non-compliance was observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.

1. Observed two classrooms out of ratio, one teacher to four children during visit. Child Care Center is required to submit a Plan of Action to ensure two teachers are maintained in the classroom at all times.



**Areas of Concern** (Individual incident(s) that fail to meet performance standard or policy):

**Mid-Year Health and Safety Screening Visits**

- Books needing replacing in one classroom
- Classroom Daily Checklist not completed correctly
- Carpets in need of cleaning
- Teacher's required training certificates not available for review
- Evidence of chipped paint in classrooms
- Fire Inspection expired at two sites

**Disability Child File Review**

- There were 18 child files reviewed with noted findings.
- Seven site visits are pending completion of the Teacher interview process.

**Follow-up Activities:**

EHS – CCP child care director's provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.

December 2021, follow up correction verification completed, and monitoring projects are now closed.

**For more detailed information:**

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